



EFFERVESCENCE

ANNUAL CULTURAL FEST

IIIT ALLAHABAD
ALLAHABAD, UTTAR PRADESH, 211012

effervescence.iiita.ac.in

effervescence@iiita.ac.in

Enquiry Letter

Date: 22/09/2018

This is to notify that tenders are invited for Tent and Infrastructure requirements during Effervescence'18, the annual cultural festival of IIIT Allahabad. The event is scheduled from **05th October to 07th October, 2018.**

The quotation is to cater the requirements for three nights from **05th to 07th** October in the premises of IIIT-Allahabad. Single Bid Tender is to be submitted in sealed envelopes for the above specified work. The envelope should be super scribed "**Quotations for Tent and Infrastructure requirements during Effervescence'18 at IIIT-Allahabad**" and addressed to the Associate Dean (Student Affairs), must reach the IIIT-Allahabad latest by 28.09.2018, 5:00 P.M.

Quotations are to be submitted for the requirements specified in the table below. The vendor may visit the site at IIIT-Allahabad campus for procuring feedback from the current vendor and prepare the quote accordingly.

1. EMD of Rs. 21,250/- must be inclosed along with tender document.
2. Addressed to : Associate Dean (SA), Room no. 2119, CC-1 Building, Jhalwa, IIIT-A , 211015.

Akash Dixit | (+91)-9756538423, 8299810140
iiit2016014@iiita.ac.in

Pronites Coordinator, Effervescence'18.

Effe Headquarters (Telecom Building), Near Health Center, IIIT Allahabad.



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EXTENSION 1, IIIT ALLAHABAD



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Sr. No.	Details of Items	Qty./Size	Unit
1	Stage	(60'X40'X5')	Sq. ft.
2	Ramp	(20'X8'X5')	Sq. ft.
3	Riser(On-Stage)	5 / (8'X8'X2')	Sq.ft.
4	Riser (For console)	1 / (16'X12'X5')	Sq.ft.
5	Stair Case	3	No.
6	Curtains behind stage	(56'X20')	Sq. ft.
7	Stalls - 20	(12'X12')	No.
8	Chair - Dunlop	300	No.
9	Sofa	28	No.
10	Green Room - 2	(18'X36')	Sq. ft.
11	Wood Barricading	300	R. ft.
12	Steel Barricading	700	R.ft.
13	Chair - Fiber	550	No.
14	Bedding (Gadda, Bedsheet, Pillow)	400	No.
15	Console Tent	(15'X15'X12')	Sq. ft.
16	Registration Desk Tent	(18'X18'X10')	Sq. ft.
17	Front stage matting (Black/Grey)	(81'X100')	Sq. ft.
18	Arena matting	(22'X26')	Sq. ft.
19	Tent matting (1)	(10'X10')	Sq. ft.
20	Tent matting (2)	(30'X60')	Sq. ft.
21	Tent matting (3)	(18'X36')	Sq. ft.
22	Tent matting (4)	(18'X18')	Sq. ft.
23	Table with (cloth + border)	250	No.
24	Wooden Takhat	10	No.
25	White Bedsheet (Chaddar)	700	No.
26	Bucket, Jug(Per set)	40	No.
	Total Amount Rs. (A)		.
27	Labor and Transportation (B)		.
28	GST on (A) + (B)		
29	Net Payable Amount Rs.		.



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Please mention the following details in quotation:

- 1) List of equipment's (both Electricity) that your firm can supply.
- 2) Total amount that you would charge for fulfilling all the Electricity Requirements of Effervescence'18. Taxes if any may please be specified separately.
- 3) Company's profile including the places you have worked in past, especially in IIIT Allahabad campus.
- 4) Location of your godown and average delivery time for emergency requirements.
- 5) Contracts, if any, taken up or planned to be taken up during and around Effervescence'18.
- 6) The vendor shall have GST Identification Number/PAN/firm registration number.
- 7) The annual turnover of the firm shall be greater than/equal to 35 lacs for the financial year 2015-16 and 2016-17.
- 8) The contractor shall not sub-contract to any other party.
- 9) The institute reserves the rights to accept or reject any tender quotation in whole or in part without assigning any reason thereof.
- 10) The institute reserves the right to change the items specification at any stage.

Terms and Conditions:

1. The quantities and sizes mentioned in the tender are approximate. Exact details will be mentioned in the work order.
2. All the taxes should be mentioned in the quotation.
3. All prices should include transportation, labour and any service charge. No extra payment will be done for the same.
4. No payment will be made for the item whose specifications will not match with those mentioned in final work order.
5. There could be more items other than those mentioned above.
6. **The firm must complete the stage along with matting upto 3pm at 04-10-2018.**



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7. If the fest Inspection Committee found any delay, misconduct or deficiency of services, a fine will be imposed on the firm.
8. **The rate of every item should be mentioned by tenderer while submitting the quotation.**
9. **Penalty Clause** -> A maximum of 10% to be imposed as per provision of procurement rule on value of supply.

Quotation for Tent requirements during Effervescence'18 at IIIT-Allahabad:

1. Name of the Tenderer:
2. Address:
3. Phone No.:
4. Experience (in years) Indicating the types of institution and people (certificates to be enclosed):
5. Present location of canteen, if any:
6. Specialized fields of Service, if any:
7. GST Identification Number:
8. Name of Your Bankers & Address:
9. Pan No, if any:

Signature of Tenderer (With Stamp)

In case of any query please contact the undersigned,



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